

A meeting of the **OVERVIEW AND SCRUTINY PANEL (ECONOMY AND GROWTH)** will be held in **MEETING ROOM 0.1A AND 0.1B, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, CAMBS, PE29 3TN** on **THURSDAY, 1ST FEBRUARY 2018** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

**Contact  
(01480)**

### **APOLOGIES**

**1. MINUTES** (Pages 5 - 8)

To approve as a correct record the Minutes of the meeting held on 16th January 2018.

**A Green  
388008**

**2. MEMBERS' INTERESTS**

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda item.

**3. NOTICE OF KEY EXECUTIVE DECISIONS** (Pages 9 - 12)

A copy of the current Notice of Key Executive Decisions is attached. Members are invited to note the Plan and to comment as appropriate on any items contained therein.

**B Buddle  
388007**

**4. GREAT FEN PROJECT**

A representative of the Great Fen Project will be in attendance to give the Panel an update on the project.

**A Moffat  
388400**

**5. NEIGHBOURING LOCAL PLANS**

Members are to receive a verbal update giving an overview of the Local Plans of Bedford Borough Council and Central Bedfordshire Council.

**C Kerr  
388430**

**6. OVERVIEW AND SCRUTINY PROGRESS** (Pages 13 - 18)

Members are to receive the work programmes for all Overview and Scrutiny Panels.

**A Green  
388008**

Dated this 24th day of January 2018



Head of Paid Service

## **Notes**

### **1. Disclosable Pecuniary Interests**

(1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*

(2) *A Member has a disclosable pecuniary interest if it -*

*(a) relates to you, or*

*(b) is an interest of -*

*(i) your spouse or civil partner; or*

*(ii) a person with whom you are living as husband and wife; or*

*(iii) a person with whom you are living as if you were civil partners*

*and you are aware that the other person has the interest.*

(3) *Disclosable pecuniary interests includes -*

*(a) any employment or profession carried out for profit or gain;*

*(b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);*

*(c) any current contracts with the Council;*

*(d) any beneficial interest in land/property within the Council's area;*

*(e) any licence for a month or longer to occupy land in the Council's area;*

*(f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or*

*(g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

### **Non-Statutory Disclosable Interests**

(4) *If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.*

(5) *A Member has a non-statutory disclosable interest where -*

*(a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or*

*(b) it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or*

*(c) it relates to or is likely to affect any body –*

*(i) exercising functions of a public nature; or*

*(ii) directed to charitable purposes; or*

*(iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management.*

*and that interest is not a disclosable pecuniary interest.*

### **2. Filming, Photography and Recording at Council Meetings**

*The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and available via the following link [filming, photography and recording at council meetings.pdf](#) or on request from the Democratic Services Team. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chairman of the meeting will facilitate this preference by ensuring that any such request not to be recorded is respected.*

**Please contact Mr Adam Green, Democratic Services Officer (Scrutiny), Tel No. 01480 388008/e-mail [Adam.Green@huntingdonshire.gov.uk](mailto:Adam.Green@huntingdonshire.gov.uk) if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.**

**Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.**

**Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.**

Agenda and enclosures can be viewed on the District Council's website – [www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (*under Councils and Democracy*).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Elections & Democratic Services Manager and we will try to accommodate your needs.

#### ***Emergency Procedure***

*In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.*

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## HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the OVERVIEW AND SCRUTINY PANEL (ECONOMY AND GROWTH) held in Civic Suite 0.1A, Pathfinder House, St Mary's Street, Huntingdon, Cambs, PE29 3TN on Tuesday, 16th January 2018.

- PRESENT: Councillor D B Dew – Chairman.
- Councillors E R Butler, Mrs S Conboy,  
I D Gardener, T D Sanderson,  
D R Underwood and K D Wainwright.
- APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors C E Bober, B Hyland, D J Mead and Mrs J Tavener.
- IN ATTENDANCE: Councillors Mrs P A Jordan and  
M F Shellens.

### 39. MINUTES

The Minutes of the meeting held on 12th December 2017 were approved as a correct record and signed by the Chairman.

### 40. MEMBERS' INTERESTS

No declarations of interest were received.

### 41. NOTICE OF KEY EXECUTIVE DECISIONS

The Panel received and noted the current Notice of Key Executive Decisions (a copy of which is appended in the Minute Book) which has been prepared by the Executive Leader for the period 1st January 2018 to 30th April 2018.

Members were informed that, due to events, the Memorandum of Understanding with the Local Enterprise Partnership has been removed from the Notice of Key Executive Decisions.

### 42. CIVIL PARKING ENFORCEMENT OVERVIEW PRESENTATION

Mr Peter Lowe, R.T.A. Associates, was in attendance to give the Panel an overview presentation on Civil Parking Enforcement (CPE). Before beginning the presentation Mr Lowe informed Members of his background and experience in the area of CPE.

The Panel was informed of the legislation underpinning CPE. Specifically, that Road Traffic Act 1991 and the Traffic Management Act 2004 gives local authorities the power to enforce parking contraventions.

When informing Members of the benefits of CPE, Mr Lowe stated that: the revenue of the Penalty Charge Notice go to the Local Authority, as opposed to a Police Fixed Penalty Notice which goes to

central government; the Council decides the enforcement required and applied; new traffic management schemes, such as resident parking schemes, can be introduced and enforced; and CPE provides encouragement for motorists to use car parks.

Members were informed of the disadvantages including: there is no going back once CPE is introduced; there is an increased workload for the Council with increased expectations on service provision and CPE is not a major revenue earner.

Mr Lowe also informed Members of: the national position, background issues, the steps to implementation, service delivery options, charging for parking and the way forward.

The Chairman reminded Members of the background CPE has at Huntingdonshire District Council, including that the Council had considered taking on CPE in 2015 but at the time the Cabinet did not support adopting it.

A Member asked could a Parish or Town Council take on CPE if the District Council does not. In response, Members were informed that the County Council would have to submit an application, for CPE, to the Government on behalf of the District Council to cover every Traffic Regulation Order (TRO) within the boundary of Huntingdonshire. If the District Council does not take on CPE then Parish and Town Councils cannot bypass the District and enforce themselves. If the District Council does take on CPE, then Parish or Town Councils have the option to purchase additional resources from the District to specifically enforce TROs within their Parish or Town.

Following a question, in regards to which authority has to pay for the painting and maintenance of lines, the Panel was informed that the responsibility lies with the County Council. Although, the District, Parish or Town Councils can fund the painting of and maintenance of lines. In addition, it was clarified that the Highways Authority doesn't have to paint lines and erect sign and that this could be done by the District, Parish or Town Council so long as the County Council agrees and completes the administration.

A concern was raised that CPE would be expensive to set up and run, in response Members were informed that there is a feasibility study which the Strategic Review of Car Parking Task and Finish Group will review before a recommendation is made from the Group to Cabinet. It was reiterated that the recommendation would be seen by Overview and Scrutiny before it was presented to Cabinet.

Another Member raised a concern regarding the set up costs and asked would the Council have to enforce all the TROs at the same time when adopting CPE. In response, the Panel was informed that all TROs would have to be enforced. However, following a further question about TROs, Members were informed that until six months before adoption the Council could remove, or add, TROs.

In response to a question of how CPE would affect Blue Badge Holders, the Panel was informed that all that would change is that the rules would be enforced and that Blue Badge Holders would have to adhere to the rules that apply to them.

The Panel would like to thank Officers for arranging the overview presentation on CPE.

#### **43. HOUGHTON AND WYTON NEIGHBOURHOOD PLAN**

With the aid of a report by the Senior Planning Policy Officer (a copy of which is appended in the Minute Book), the Houghton and Wyton Neighbourhood Plan was presented to the Panel.

The Senior Planning Policy Officer introduced the report to Members and in doing so stated that the Neighbourhood Plan meets the basic requirements and should proceed to referendum. In addition, the Houghton and Wyton Parish Councillors are content for the Neighbourhood Plan to proceed to referendum.

Members were informed that the statutory requirement before the referendum is held is a 28 working days' notice. In addition there is a requirement that the referendum is held within 56 working days of the decision that the Neighbourhood Plan should proceed to referendum.

In response to a question regarding the amendments, the Panel was informed that the first examiner suggested amendments to the Neighbourhood Plan, these amendments were made and reviewed by the second examiner. The second examiner decided that the modified plan had met the minimum requirements.

The Panel recommends to Cabinet that the Neighbourhood Plan progresses to referendum.

*(At 7.56pm, during the consideration of this item, Councillor Mrs P A Jordan left the meeting and did not return.)*

*(At 8.00pm, during the consideration of this item, Councillor M F Shellens left the meeting and did not return.)*

#### **44. OVERVIEW AND SCRUTINY PROGRESS**

With the aid of a report by the Democratic Services Officer (Scrutiny) (a copy of which is appended in the Minute Book), the Panel reviewed the work programmes for all Overview and Scrutiny Panels since the last meeting.

In response to a question regarding the collapse of Carillion, the Panel was informed this only affects the Council in respect to the works on the A14 upgrade, where Carillion has a contract in conjunction with Skanska.

Chairman

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**NOTICE OF EXECUTIVE KEY DECISIONS INCLUDING THOSE TO BE CONSIDERED IN PRIVATE**

**Prepared by** Councillor G J Bull, Executive Leader of the Council  
**Date of Publication:** 10 January 2018  
**For Period:** 1 February 2018 to 31 May 2018

Membership of the Cabinet is as follows:-

Councillor G J Bull	Executive Leader of the Council	Councillor R Fuller	Deputy Executive Leader and Executive Councillor for Housing and Planning
Councillor D Brown	Executive Councillor for Commercial and Shared Services	Councillor J A Gray	Executive Councillor for Strategic Resources
Councillor S Cawley	Executive Councillor for Transformation and Customers	Councillor J White	Executive Councillor for Operations
Councillor Mrs A Dickinson	Executive Councillor for Community Resilience, Well-Being, and Regulatory Services		

Notice is hereby given of:

- Key decisions that will be taken by the Cabinet (or other decision maker)
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part).

A notice/agenda together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restrictions on their disclosure, copies may be requested by contacting the Democratic Services Team on 01480 388169 or E-mail [Democratic.Services@huntingdonshire.gov.uk](mailto:Democratic.Services@huntingdonshire.gov.uk).

Agendas may be accessed electronically at [www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk).

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See the relevant paragraphs below.

Any person who wishes to make representations to the decision maker about a decision which is to be made or wishes to object to an item being considered in private may do so by emailing [Democratic.Services@huntingdonshire.gov.uk](mailto:Democratic.Services@huntingdonshire.gov.uk) or by contacting the Democratic Services Team. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the District Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for the report to be considered in private)**

1. Information relating to any individual

2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
  - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
  - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Huntingdonshire District Council  
 Pathfinder House  
 St Mary's Street  
 Huntingdon PE29 3TN.

Notes:- (i) Additions changes from the previous Forward Plan are annotated \*\*\*  
 (ii) Part II confidential items which will be considered in private are annotated ## and shown in italic

10 Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private.	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Revenue Budget 2018/19 and Medium Term Financial Strategy 2019/20 to 2022/23	Cabinet	8 Feb 2018		Clive Mason, Head of Resources Tel No. 01480 388157 or email: clive.mason@huntingdonshire.gov.uk		J A Gray	Performance and Customers
Treasury Management Strategy 2018/19	Cabinet	8 Feb 2018		Clive Mason, Head of Resources Tel No. 01480 388157 or email: clive.mason@huntingdonshire.gov.uk		J A Gray	Performance and Customers
Business Case for CCTV Commercialisation##	Cabinet	8 Feb 2018		Chris Stopford, Head of Community Tel No. 01480 388280 or email: chris.stopford@huntingdonshire.gov.uk		D Brown	Performance and Customers
Memoranda of Understanding with the Local Enterprise Partnership	Cabinet	8 Feb 2018		Andy Moffat, Head of Development Tel No. 01480 388400 or email: andy.moffat@huntingdonshire.gov.uk		G Bull	Economy and Growth

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Corporate Enforcement Policy	Cabinet	8 Feb 2018		Chris Stopford, Head of Community Tel No. 01480 388280 or email: chris.stopford@huntingdonshire.gov.uk		A Dickinson	Communities and Environment
Lettings Policy Review***	Cabinet	22 Mar 2018		Jon Collen, Housing Needs and Resources Manager Tel No. 01480 388220 or email: jon.collen@huntingdonshire.gov.uk		R Fuller	Performance and Customers
Business Case for Document Centre Commercialisation##	Cabinet	22 Mar 2018		Chris Stopford, Head of Community Tel No. 01480 388280 or email: chris.stopford@huntingdonshire.gov.uk		D Brown	Performance and Customers
Endorsement of the Huntingdonshire Local Plan to 2036 →	Cabinet	22 Mar 2018		Clara Kerr, Planning Services Manager Tel No. 01480 388430 or email: clara.kerr@huntingdonshire.gov.uk		R Fuller	Economy and Growth
Community Infrastructure Levy - Update on spend ***	Cabinet	22 Mar 2018		Clara Kerr, Planning Services Manager Tel No. 01480 388430 or email: clara.kerr@huntingdonshire.gov.uk		R Fuller	Economy and Growth

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Panel	Study	Date	Status	Action	Date for Future Action
Economy & Growth     13	Forward Programme		Below are a list of reports to be presented at future Panel meetings:		
	February 2018		Great Fen Project Presentation	K Carver (External)	01/02/18
	March 2018		Endorsement of the Huntingdonshire Local Plan to 2036	C Kerr – Planning Service Manager (Policy)	08/03/18
			Community Infrastructure Levy – Update on spend	C Kerr – Planning Service Manager (Policy)	"
			Local Plan Update and Infrastructure Planning	C Kerr – Planning Service Manager (Policy)	"
			Huntingdonshire Economic Growth Plan 2013 – 2023	S Bedlow – Economic Development Manager	"
Economy & Growth	Strategic Review of Car Parking	03/11/16	Following Cabinet's agreement to set up a Strategic Task and Finish Group, the Panel discussed the Strategic Review of Car Parking. The Panel appointed Councillors D B Dew, R Fuller, I D Gardener and T D Sanderson to the group.		
		06/04/17	A project overview and scoping document was presented to the Overview and Scrutiny Panel.	It was agreed that the Task and Finish Group will not be led by Overview and Scrutiny; however the Panel will be responsible for the scrutiny of the Task and Finish Group's work. To date the Group have held four meetings to finalise the Car Parking Vision.	

Panel	Study	Date	Status	Action	Date for Future Action
		<b>05/10/17</b>	The Car Parking Vision was presented to Overview and Scrutiny and then to Cabinet on 12th October when it was approved.	Work on the Strategy is progressing. The Group has held two meetings (October and November) since the Vision was presented to Members. The strategy is due to be presented to the Panel in June.	<b>07/06/18</b>
Economy & Growth 14	Local Plan To 2036	<b>06/10/16</b>	Members agreed to keep the Local Plan to 2036 on the work programme. A task and finish group has not be established however the Panel have agreed that the Chairman should become the Panel expert on the topic.		
		<b>12/12/17</b>	The Panel received and discussed the Huntingdonshire Local Plan to 2036.	The Panel is to receive a Local Plan prior to its endorsement by Council.	<b>08/03/18</b>
Economy & Growth	Devolution	<b>06/10/16</b>	Members agreed to keep Devolution on the work programme however before appointing a Panel expert, Members would like to invite the relevant Executive Councillor responsible to a future Panel meeting to update the Panel on what work has been done so far.		
		<b>02/11/17</b>	The Panel are to receive an update on the work of the Combined Authority from Councillors R B Howe and T Hayward.	The Panel are to receive an six month update on the work of the Combined Authority.	<b>07/06/18</b>

Panel	Study	Date	Status	Action	Date for Future Action
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Economy & Growth	Reports Due and Regular Items		Below are a list of reports to be presented at future Panel meetings:		
	Representatives on External Organisations	<b>Annual</b>	Selected Members represent the Council on various External Organisations. The Panel received updates at its meetings in November 2016 and February 2017.	Next report is due at the Panel meeting in December 2017.	<b>06/12/18</b>
	Marketing Strategy Work Programme	<b>Annual</b>	The Panel have requested annual updates on the work programme.	Report was presented in July 2017 and the next one is due at the Panel meeting in July 2018.	<b>06/12/18</b>

15 Communities & Environment	Forward Programme		Below are a list of reports to be presented at future Panel meetings:		
	February 2018		Citizens Advice Bureau – Presentation	Citizens Advice Bureau (External)	<b>06/02/18</b>
	March 2018		Luminus/Places For People Presentation	Luminus/Places for People (External)	<b>06/03/18</b>
			Final report of the Tree Group	Tree Group (Cllrs Alban, Chapman, Davies and Tavener)	"
	April 2018		Hinchingbrooke County Park	N Sloper – Head of Operations	<b>03/04/18</b>
		Paxton Pits	N Sloper – Head of Operations	"	

Panel	Study	Date	Status	Action	Date for Future Action
Communities & Environment  16	Future of Hinchingsbrooke Country Park, Paxton Pits, Godmanchester Nursery and Public Rights of Way	01/11/16	The Panel received an exempt report on the contractual arrangements and potential improvement programme of Hinchingsbrooke Country Park. The Cabinet received the same report but including the Panel's comments at its meeting in November 2016.	The Cabinet made a decision on the report. The decision remains confidential whilst negotiations are taking place.	
		07/03/17	Cambridgeshire County Council's Highways Maintenance Manager, Mr Jonathan Clarke, was in attendance to update Members on the maintenance of Huntingdonshire's Public Rights of Way.	A report on Hinchingsbrooke Country Park is expected at the Panel meeting in April 2018.	03/04/18
				A report on Paxton Pits is expected at the Panel meeting in April 2018.	03/04/18
				A report on Godmanchester Nursery is expected at the Panel meeting in June 2018.	June 2018
Communities & Environment	Community Resilience Plan including relationships with Parish and Town Councils and the County Council	04/07/17	The Executive Councillor for Community Resilience and Well-Being gave Members an update on the Community Resilience Plan and encouraging Members to become ambassadors for the Council.	The Portfolio Holder has agreed to attend the Panel meeting in January to update Members on the work carried out.	To be decided.
Communities & Environment	Reports Due and Regular Items				



Panel	Study	Date	Status	Action	Date for Future Action
17	Representatives on External Organisations	<b>Annual</b>	Selected Members represent the Council on various External Organisations. The Panel received updates at its meetings in November 2016 and March 2017.	Next report is due at the Panel meeting in December 2018.	<b>04/12/18</b>
	Huntingdonshire Community Safety Partnership	<b>04/10/16</b>	Annual review of the work of the Partnership. The 2016/17 report is scheduled to be presented to the Panel in June 2018.	A six month update report is due at a future meeting of the Panel.	<b>05/06/18</b>
	Corporate Enforcement Policy	<b>09/01/18</b>	The Panel considered a discussion paper at the meeting in January.	The Policy is not due to come back to the Panel. It will be presented to Cabinet in February.	<b>Complete</b>
	Air Quality in Huntingdonshire	<b>05/09/17</b>	The Panel received a presentation from the Senior Public Health Manager – Environment and Planning at Cambridgeshire County Council on Air Quality in Huntingdonshire.	The Panel resolved to revisit the issue at a future Panel meeting.	<b>To be decided</b>
Performance & Customers	Forward Programme  January (31st) 2018		Final Revenue Budget 2018/19 and Medium Term Financial Strategy 2019/20 to 2022/23  Integrated Performance Report 17/18 – Quarter 3  Treasury Management Strategy 2018/19  Corporate Risk Register	C Mason – Head of Resources  D Buckridge – Policy, Performance and Transformation Manager (Scrutiny)  A Forth – Finance Manager  D Harwood – Audit and Risk Manager	<b>31/01/18</b>  "  "  "

Panel	Study	Date	Status	Action	Date for Future Action
	March 2018		<p>CCTV Commercialisation Business Case (Exempt Item)</p> <p>Lettings Policy Review</p> <p>Twelve Month Review of Bearscroft Farm Local Lettings Plan</p> <p>Document Centre Commercialisation Business Case (Exempt Item)</p>	<p>C Stopford – Head of Community</p> <p>J Collen – Housing Needs and Resource Manager</p> <p>J Collen – Housing Needs and Resource Manager</p> <p>C Stopford – Head of Community</p>	<p>"</p> <p><b>07/03/18</b></p> <p>"</p> <p>"</p>
<p>Performance → &amp; Customers</p>	<p>One Leisure Value For Money</p>	<p><b>05/07/17</b></p> <p><b>12/09/17</b></p>	<p>The Panel agreed to create the Task and Finish Group. The following are Members of the Group: Councillors R C Carter, D B Dew, Mrs L A Duffy, M Francis, Mrs D C Reynolds and R J West.</p> <p>The first meeting of the Task and Finish Group was held.</p>	<p>A second meeting was held in November. The Group has decided to question previous Portfolio Holders. Also a substantial amount of evidence has been presented to the Group for review and their findings will be presented to the Panel in their final report.</p>	<p><b>07/03/18</b></p>